

### Affidavit of Publication

STATE OF NEVADA,  
County of Washoe—SS.

E. Gorton Covington

being duly sworn, deposes and says that he is the  
Record Clerk

of The SPARKS TRIBUNE, a weekly newspaper,  
published in Sparks, Washoe County, Nevada; that  
he has charge of and knows the advertising ap-  
pearing in said newspaper, and the

Notice of County Ordinance

Bill No. 400, Ord. No. 159

of which a copy is hereunto attached, was first  
published in said newspaper in its issue dated

October 10, 1974

and was published in each of the following issues  
thereafter:


the date of the last publication being in the issue  
of October 17, 1974

*E. Gorton Covington*

Subscribed and sworn to before me this, the  
17th day of October, 1974

*Lucille Lee*  
Notary Public in and for the County of Washoe,  
State of Nevada.

My Commission expires: Jan 16, 1978

 LUCILLE LEE  
Notary Public—State of Nevada  
Washoe County  
My Commission Expires Jan. 16, 1978

**NOTICE OF COUNTY ORDINANCE**  
Notice is hereby given that Bill No. 400, amending Ordinance No. 159 entitled, "An Ordinance creating a Purchasing Department; providing for centralized purchasing through centralized control of expenditures of Washoe County funds; providing for the powers and duties of a Purchasing and Contracts Administrator; providing for procedural regulations; providing for exemptions from centralized purchasing; providing for emergency purchases; providing for requisitions and estimates of future requirement; providing for contracts, purchases and sales, including open market purchases and sales and purchases of patented or proprietary articles; providing for availability of funds; providing for unlawful purchases and personal liability therefor; providing for personal purchases and limitations thereon; providing for the consequences of offers and acceptances of gratuities; providing for debarment of irresponsible bidders; providing for the establishment of a Board of Standardization and its powers, duties and limitations; providing for inspection by receiving agencies; providing for storerooms and disposition of surplus, obsolete and waste commodities; providing for the submission of an annual report by the Purchasing and Contracts Administrator to the County Commissioners; and providing other matters properly relating thereto", was adopted on October 7, 1974 by Commissioners Rush, Nelson, Fagni, Crow and Scott all voting aye.  
Typewritten copies of the Ordinance are available for inspection by all interested persons at the office of the County Clerk.  
*H. K. Brown*  
H. K. BROWN, County Clerk  
PUBLISH: October 10 and 17, 1974

**SUMMARY:** Amends Washoe County Ordinance No. 159 to provide for informal solicitation of bids for contracts and purchases if the amount of the expenditure is not estimated to exceed \$2,500.00.

BILL NO. 400

ORDINANCE NO. 159

AN ORDINANCE AMENDING WASHOE COUNTY ORDINANCE NO. 159 ENTITLED, "AN ORDINANCE CREATING A PURCHASING DEPARTMENT; PROVIDING FOR CENTRALIZED PURCHASING THROUGH CENTRALIZED CONTROL OF EXPENDITURES OF WASHOE COUNTY FUNDS; PROVIDING FOR THE POWERS AND DUTIES OF A PURCHASING AND CONTRACTS ADMINISTRATOR; PROVIDING FOR PROCEDURAL REGULATIONS; PROVIDING FOR EXEMPTIONS FROM CENTRALIZED PURCHASING; PROVIDING FOR EMERGENCY PURCHASES; PROVIDING FOR REQUISITIONS AND ESTIMATES OF FUTURE REQUIREMENT; PROVIDING FOR CONTRACTS, PURCHASES AND SALES, INCLUDING OPEN MARKET PURCHASES AND SALES AND PURCHASES OF PATENTED OR PROPRIETARY ARTICLES; PROVIDING FOR AVAILABILITY OF FUNDS; PROVIDING FOR UNLAWFUL PURCHASES AND PERSONAL LIABILITY THEREFOR; PROVIDING FOR PERSONAL PURCHASES AND LIMITATIONS THEREON; PROVIDING FOR THE CONSEQUENCES OF OFFERS AND ACCEPTANCES OF GRATUITIES; PROVIDING FOR DEBARMENT OF IRRESPONSIBLE BIDDERS; PROVIDING FOR THE ESTABLISHMENT OF A BOARD OF STANDARDIZATION AND ITS POWERS, DUTIES AND LIMITATIONS; PROVIDING FOR INSPECTION BY RECEIVING AGENCIES; PROVIDING FOR STOREROOMS AND DISPOSITION OF SURPLUS, OBSOLETE AND WASTE COMMODITIES; PROVIDING FOR THE SUBMISSION OF AN ANNUAL REPORT BY THE PURCHASING AND CONTRACTS ADMINISTRATOR TO THE COUNTY COMMISSIONERS; AND PROVIDING OTHER MATTERS PROPERLY RELATING THERETO."

THE BOARD OF COUNTY COMMISSIONERS OF THE COUNTY OF WASHOE DO ORDAIN:

SECTION 1.

Section 8A of Washoe County Ordinance No. 159 is hereby amended to read as follows:

SECTION 8. Contract Purchases and Sales.

- A. All purchases of, and contract for, supplies, materials, equipment and contractual services, and all sales of personal property which has been found by the County Commissioners not to be required for public use, shall be based, wherever possible, on competitive bids. If the amount of the expenditure for a contractual service or for a commodity, or for a class of commodities normally obtainable from the same source of supply, is estimated to exceed Two Thousand Five Hundred Dollars (\$2,500.00), bids shall be solicited by public notice pursuant to NRS 332.040.

SECTION 2.

Section 9 of Washoe County Ordinance No. 159 is hereby amended to read as follows:

SECTION 9. Open Market Purchases and Sales.

- A. If the amount of the expenditures for a contractual service or for a class of commodities normally obtainable from the same source of supply, is estimated to be less than Two Thousand Five Hundred Dollars (\$2,500.00), it shall not be subject to the requirements of Section 8 of this Ordinance. However, all such open market transactions shall, wherever possible, be based on at least three competitive bids.

- B. The administrator shall solicit bids by direct mail, requests to prospective bidders for the class of commodities being purchased or sold as listed on the bidders list and by posting a copy of such invitation to bid on a public bulletin board in or adjacent to his office. However, bids may be solicited by telephone for open market purchases of less than Two Thousand Five Hundred Dollars (\$2,500.00).
- C. All open market purchases shall be awarded to the lowest responsible bidder. (Amended by Bill 382, Item 74-975)

SECTION 3.

Section 13B of Washoe County Ordinance No. 159 is hereby amended to read as follows:

SECTION 13. Unlawful Purchases.

- B. It shall be unlawful for any agency to split its requirements for supplies, materials, equipment and contractual services into estimated amounts of less than Two Thousand Five Hundred Dollars (\$2,500.00) in order to evade the provisions of Section 8 of this Ordinance or split purchase requirements or purchase orders of any kind in order to evade provisions as set forth by the Local Government Purchasing Act or by the Administrator. (Amended by Bill 382, Item 74-975)

SECTION 4.

This Ordinance shall be in full force and effect from and after its passage, approval and publication as prescribed by NRS 244.100.

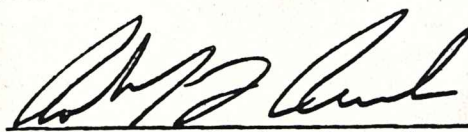
Proposed on the 25th day of September, 1974.

Proposed by Commissioners Rusk, Nelson, Pagni, Scott and Grow.

Passed on the 7th day of October, 1974.

Vote:

Ayes: Commissioners: Rusk, Nelson, Pagni, Scott and Grow  
 Nays: Commissioners: None  
 Absent: Commissioners: None

  
 \_\_\_\_\_  
 Chairman of the Board

ATTEST:

H.K. Brown, Clerk By  Chief Deputy

\_\_\_\_\_  
 County Clerk

This Ordinance shall be in force and effect from and after the 17th day of October, 1974.